



201 DYER STREET
P O BOX 115
COLUMBIA, TENNESSEE 38401
TELEPHONE: (931) 388-5203 FAX: (931) 540-8684

APPLICATION FOR PUBLIC HOUSING

This is not a Section 8 application and cannot be used for the Housing Voucher program.

Instructions: Please read carefully. Incomplete applications will not be processed.

1. This application is valid for all public housing properties operated by the Housing Authority.
2. To be qualified for admission to public housing an applicant must:
 - (a) Be a family as defined in PHA's Admission and Continued Occupancy policy;
 - (b) Meet the HUD requirements on citizenship or immigration status;
 - (c) Have an Annual Income at the time of admission that does not exceed the income limits established by HUD that are posted in PHA offices.
 - (d) Provide documentation of Social Security numbers for all family members, age 6 or older, or certify that they do not have Social Security numbers;
 - (e) Meet or exceed the Applicant Selection Criteria, including attending and successfully completing a PHA-approved pre-occupancy orientation session, if requested to do so;
 - (f) Pay any money owed to PHA or any other housing authority;
 - (g) Not have had a lease terminated by PHA in the past 12 months;
 - (h) Be able and willing to comply with the Housing Authority lease; and
 - (i) Not have any family members engaged in any criminal activity that threatens the life, health, safety, or right to peaceful enjoyment of the premises by other residents, and not have any family members engaged in any drug-related criminal activity.
3. Complete applications will be entered on the waiting list in the order received. The waiting list will then be processed in order according to unit type and size and admission preferences.
4. Each applicant who meets the above qualifications will receive one unit of the size and type needed. If the applicant accepts the offer, the applicant will be offered a lease. If the applicant refuses the offer without good cause, the application will be withdrawn from the waiting list and the applicant will not be permitted to re-apply for 12 months.
5. Applicants with disabilities may seek assistance with the completion of the application at PHA's Admissions and Occupancy Department, at the address above.
6. PHA will conduct a criminal record check on all applicants age 15 years and older.

DOCUMENTS NEEDED WITH APPLICATION

1. Birth Certificate for each family member to be in the household.
2. Social Security Card for each family member to be in the household.
3. Written verification of all income in the household.
4. Drivers License or I.D.
5. If pregnant, written statement from doctor or health department with starting due date.

ALL THE ABOVE DOCUMENTS ***MUST*** BE ATTACHED FOR THE APPLICATION TO BE ACCEPTED.
APPLICATIONS ACCEPTED TUESDAY, WEDNESDAY, THURSDAY BETWEEN 9-11AM & 1-3 PM